

Bid: _____ Date In: _____ Date Out: _____ Job #: _____

Client: _____ HERS Registered?: Y / N New?: Y / N Prepay / C.O.D.

Contact: _____ Designer/Owner: _____

Phone: _____ Phone: _____

Mobile: _____ Mobile: _____

E-Mail: _____ E-Mail: _____

Address: _____ Address: _____

Project Title / Address: _____

City / Building Dept.: _____ North Arrow? Y / N

Scope: Envelope / Mechanical / Interior Lighting / Exterior Lighting / Covered Process / Electrical / Commissioning
 New / Addition / Alteration / Ex+Add+Alt _____

Occupancies: Office / Retail / School / Restaurant / Other: _____ / Hi-Rise Res: # Units: _____

Green Bldg Ord: GPR / LEED / Other: _____ % > T24: _____

Report: # Copies: _____ / PDF Pasteups: Paper / JPEG / PDF / None Ship: E-Mail / Will Call / US Mail

TYPE 1: EXISTING: Year: _____ / **NEW** (circle)
 (Required for Envelope and/or Mechanical Title 24)

TYPE 2: ADDITION / ALTERATION / NEW (circle one)
 (Required for Envelope and/or Mechanical Title 24)

Roof: Type/Framing: _____
 Cavity Ins: _____
 Continuous Ins: _____

Roof: Type/Framing: _____
 Cavity Ins: _____
 Continuous Ins: _____

Rad. Barrier: Y / N Cool Roof: Y / N _____

Rad. Barrier: Y / N Cool Roof: Y / N _____

Wall: Type/Framing: _____
 Cavity Ins: _____
 Continuous Ins: _____

Wall: Type/Framing: _____
 Cavity Ins: _____
 Continuous Ins: _____

Floor: Type/Framing: _____
 Cavity Ins: _____
 Continuous Ins: _____

Floor: Type/Framing: _____
 Cavity Ins: _____
 Continuous Ins: _____

Slab Ins./Depth: _____ Heated: Y / N

Slab Ins./Depth: _____ Heated: Y / N

Glazing: _____
 Frame: _____
 Manufacturer: _____

Glazing: _____
 Frame: _____
 Manufacturer: _____

Skylights: Y / N Glazing: _____
 Frame: _____
 Manufacturer: _____

Skylights: Y / N Glazing: _____
 Frame: _____
 Manufacturer: _____

TYPE 1: EXISTING: Year: _____ / **NEW (circle)**
(Required for Mechanical Title 24)

Mechanical: Plans? Y / N Schedule? Y / N
 System Type: _____

Heating: Mfr/Mod #: _____

Output: _____ AFUE/HSPF: _____

Cooling: Mfr/Mod #: _____

Output: _____ SEER: _____

Economizer? Y / N EER: _____

Fans: Constant / 2-Spd / Variable / Other: _____

Supply: Std / Prem CFM: _____ BHP: _____

Return: Std / Prem CFM: _____ BHP: _____

Distribution System: _____

Ducts: Location: Attic+Roof Ins / Attic+Roof+Clg Ins /

Attic+Clg Ins, Vent or Unvent / Crawl / Outdoors /

Garage / Bsmt / Cond / None **R-Value:** _____

Pumps: #: _____ 1-Spd 3-Way / 1-Spd 2-Way / Var

GPM: _____ BHP: _____ Std / Prem

DHW: Mfr/Model #: _____

Volume: _____ Input: _____ Effic: _____

Recirc? Y / N Control: No / Time / Dem / Tmp / T+T

Multi-Family Central System? Y / N

Pumps #: _____ BHP: _____ Std / Prem

Pipe (ft): Outsd: _____ Und: _____ Plen: _____

Solar DHW: Y / N F-chart %: _____

NEW / ADDITION / ALTERATION (circle)
(Required for Interior Lighting Title 24)

Interior Lighting: General / Display / Uncond. Space

Lighting Plans? Y / N _____

Fixture Schedule? Y / N _____

Daylighting Plans: Y / N _____

Control Types: _____

Modification in Place? Y / N # Fixtures Mod: _____

TYPE 2: NEW / ADDITION / ALTERATION (circle)
(Required for Mechanical Title 24)

Mechanical: Plans? Y / N Schedule? Y / N
 System Type: _____

Heating: Mfr/Mod #: _____

Output: _____ AFUE/HSPF: _____

Cooling: Mfr/Mod #: _____

Output: _____ SEER: _____

Economizer? Y / N EER: _____

Fans: Constant / 2-Spd / Variable / Other: _____

Supply: Std / Prem CFM: _____ BHP: _____

Return: Std / Prem CFM: _____ BHP: _____

Distribution System: _____

Ducts: Location: Attic+Roof Ins / Attic+Roof+Clg Ins /

Attic+Clg Ins, Vent or Unvent / Crawl / Outdoors /

Garage / Bsmt / Cond / None **R-Value:** _____

Pumps: #: _____ 1-Spd 3-Way / 1-Spd 2-Way / Var

GPM: _____ BHP: _____ Std / Prem

DHW: Mfr/Model #: _____

Volume: _____ Input: _____ Effic: _____

Recirc? Y / N Control: No / Time / Dem / Tmp / T+T

Multi-Family Central System? Y / N

Pumps #: _____ BHP: _____ Std / Prem

Pipe (ft): Outsd: _____ Und: _____ Plen: _____

Solar DHW: Y / N F-chart %: _____

NEW / ADDITION / ALTERATION (circle)
(Required for Exterior Lighting Title 24)

Exterior Lighting: Site Lighting Plans? Y / N

Fixture Schedule? Y / N Mtg Hts: _____

Control Types: _____

Signs? Y / N High Eff? Y / N Type: _____